



Montgomery Academy

An Academy within the Fylde Coast Academy Trust

Exec. Headteacher: Mr S.Cox BSc Hons MA (Ed) NPQH
Headteacher: Mr S. Careless BSc MSc NPQH
Senior Deputy Headteacher: Mrs C. Montgomery BSc MSc NPQSL

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Inspiring Excellence Together

November 2020

Dear **Parent/Student**

I hope this letter finds you well.

I am writing with arrangements for the collection of your GCSE/BTEC certificates.

Due to COVID restrictions we need to limit the numbers of students arriving at any one time and day to collect their certificates. We will endeavour to carry this out from week commencing 7th December across four evenings from 3:30pm to 4:30pm. If you are unable to come in person on the listed evening but have a family member/friend available then please contact Mr Morton at p.morton@montgomery.fcat.org.uk who will arrange this.

Monday 7 th December	3:30pm 11A4	3:50pm 11A5	4:10pm 11B5
Tuesday 8 th December	3:30pm 11A3	3:50pm 11B3	4:10pm 11B4
Wednesday 9 th December	3:30pm 11A2	4:00pm 11B2	
Thursday 10 th December	3:30pm 11A1	4:00pm 11B1	

On the specified date please head to the Student Services door at school. There are hand sanitisers available and please wear a mask. Please can we ask that you travel alone where possible and do not congregate before or after collecting your certificates?

Following these dates, certificates can be collected from school by arrangement. Please contact s.mains@montgomery.fcat.org.uk to arrange this. Unfortunately, as extremely important legal documents, these certificates cannot be simply posted out to you. It does also give us one last chance to see you.

In these exceptional times you should be proud of what you achieved last year and I hope to see many of you on the evenings to congratulate you and find out what your next steps have been.

Yours sincerely,

Mrs C. Montgomery
Senior Deputy Headteacher